Welcome to General Psychology

"Education is not just the filling of a pail, it is the lighting of a fire."

~B. F. Skinner

PSYC& 100 General Psychology 5407 HYH FALL 2015

Instructor: Carol Anderson  
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Phone: 425-564-2327

Office location: D100F  
Office Hours: MW 12:30 pm-2:30 pm, TTh 12:30 pm-1:00 pm and by appt

Class Times: 10:30 am – 12:20 pm MW  
Class Location: A206B

Social Science Division Office: D110  
Social Science Division website: http://www.bellevuecollege.edu/socsci/

Course Information

Course Description
Psychology is the scientific study of mind and behavior. This course will survey the major concepts, theories, and research findings in psychological science. Through readings, lectures, discussion, and assignments, students will learn about the wide range of research issues addressed by psychologists and gain an appreciation of the importance of psychological research in its application to everyday human life.

The major goals of this course are to:
1. Examine how human behavior is studied and analyzed by psychologists.
2. Gain greater insight into human behavior.
3. Develop familiarity with the theories describing human behavior.
4. Become familiar with the symptoms of psychological disorders and various treatment options.
5. Develop critical thinking skills and become prepared to be cautious and analytical consumers of information that proclaims to be scientific or based on some form of research.

Course Learning Objectives
Upon completion of Psychology 100, students will be able to:
1. Describe the purpose, comprehensive scope, and areas of application in the field of psychology.
2. Demonstrate knowledge of the scientific process by applying and/or critiquing various research methods used by psychologists in the study of behavior.
3. Recognize, compare, and contrast various theoretical perspectives used to explain and guide psychological research and application.
4. Identify historical and present-day contributions of major psychologists.
5. Define important psychological terms, concepts, processes, and principles.
6. Apply critical thinking to assumptions, claims, and common sense ideas about behavior.
7. Demonstrate the application of psychological principles and findings to one’s own life.
BC General Education Outcomes
Bellevue College is committed to providing students a comprehensive learning experience that addresses critical dimensions of student personal, professional, and intellectual growth. BC’s General Education program is designed to address areas and specific requirements to ensure that students’ learning experiences prepare them to build fulfilling and successful lives as individuals, workers, citizens, and life-long learners. As a reflection of our values of maintaining excellence and anticipating future needs in teaching and learning, BC has identified three main overarching Gen Ed areas: Creative & Critical Thinking; Communication; and Connections. This course satisfies the area of Creative & Critical Thinking: General Psychology students must learn to apply critical thinking methods in assessing the validity of claims about human behavior.

Course Required Materials

Course Grading
There will be a total of 1000 possible points in this class. Letter grades are based on percentage of the total number of points earned. The following criteria will be used:

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10 MC Exams = 200 pts (20%)
4 Reflection Papers = 100 pts (10%)
3 W Exams = 400 pts (40%)
2 W Assignments = 200 pts (20%)
Attendance = 100 pts (10%)
Total Possible = 1000 pts

For more information on BC grading policies, visit: http://www.bellevuecollege.edu/catalog/enroll/grades.asp

Course Work

Exams
*Multiple-Choice Exams* Throughout the quarter, we will cover 9 chapters. For each chapter, there will be a timed multiple-choice exam, worth 20 points. While these weekly exams will be completed online on Canvas, they are not considered open-book. If you have difficulty taking MC exams online, you will be allowed to take a paper exam during office hours.
Written Exams  There will be three in-class written exams throughout the quarter. In total, these will be worth 400 points. The first two will be worth 125 and the final will be worth 150. Each will cover information from the text, class lecture, and videos. With each exam, you can expect to make connections between the lecture material and your life by coming up with real-life examples. The exams may consist of multiple-choice questions, essay questions, matching items, labeling, and/or drawing. You will be provided a study guide for the written exams.

Exams will not be given late. If you know ahead of time that you will be unable to attend class on any exam day, you may make arrangements with me to take an alternative exam early. If you come late to class on an exam day, you will not be allowed any additional time. Make-up exams will be allowed only with appropriate documentation. All exams given outside of class must be taken in paper form and during office hours.

Written Assignments
Throughout the quarter, you will complete two written assignments that deal with critical thinking (CTA) and the multiple perspectives in the field of psychology (MPA). Directions and details will be posted on the class site on Canvas in the appropriate Module. These assignments will be submitted on Canvas. Late assignments will only be accepted within 24 hours of the due date and at penalty of 20% off the total points possible.

In addition, for the hybrid portion of the course, you will view four different online videos pertaining to the text chapter(s) at hand. For each video, you will write a 250-word reflection paper, each worth 25 points, answering specific questions about the video. Details will be posted on the class site on Canvas. Late assignments will be accepted only within 24 hours of the due date and at penalty of 20% off the total point possible. See the Class Calendar for due dates.

Attendance
Attendance will be taken in the form of in-class activities worth, in total, 100 points. If you are not in class, you cannot participate; if you do not participate, you will not receive credit for in-class activities.

Extra Credit
There may be limited opportunities to earn extra credit for this course. These opportunities may consist of outside activities (e.g., attending a campus lecture or workshop) and written papers pertaining to the topics covered in this course. Such opportunities will only be announced in class.

Classroom Learning Atmosphere
Instructor’s Expectation
You are about to learn a lot about why people do the things they do. My goals for you, beyond acquiring new knowledge, are development of (1) critical thinking skills (how to effectively evaluate new information), and (2) the ability to apply concepts in psychology to situations beyond the classroom. You will learn new material every week through a combination of lecture, whole-class discussion, and small group activities. Each week, you’ll take an online quiz to test what you’ve learned that week.
This is a **hybrid** class with both in-class and online components. Hybrid classes combine classroom interaction and online resources. Many course interactions are conducted online. To succeed in this class, you must regularly use a computer with Internet access. If you do not have a home computer with Internet access, an **open computer lab** is available in N250 to all BC credit students.

This may be one of your first college classes. College works differently from high school. There is less structure, time, and guidance, and a lot more is expected from you. You are responsible for keeping yourself on schedule, knowing due dates, and planning ahead. Be an active participant in your own education. If you have questions about the class, read this syllabus first; if you do not find the answer there, ask. Always ask. You will be expected to **read the book before class**, take **notes**, **think** about the stuff you read, and come prepared to **discuss** the ideas with your professor and peers. Participation will be encouraged. Challenge assumptions. Consider the implications and applications of course material. Some theories or evidence may appear counter-intuitive and may provoke much reaction, sparking lively discussions. Within these discussions, it is important to remain respectful of your peers; everyone has a point of view. While discussion is encouraged and will be solicited, side comments and off-topic talk will not be tolerated.

**Study effectively** by self-testing. Each section of the text begins with a study question. Read the material, trying to understand the underlying ideas. A few minutes later, go back to the page and see if you can answer the question. Test yourself again with the multiple-choice questions at the end of each chapter. Study concepts you do not understand. Thinking deeply about the course material not only will help you remember it better, it will make it more useful for the future. Ask for help right away if you need it; BC has a tutoring center and the library has areas for study groups. This class goes quickly, and you’ll need to stay on top of the reading to do well.

**Punctuality** is expected. Please be on time for class. Arriving late or leaving early undoubtedly breaks the flow of the class and causes a distraction. If you arrive late, please take a seat close to the door. If you need to leave early, make arrangements with me ahead of time and sit close to the door.

**Attendance** is not optional. As adult students, you are expected to manage your own time and priorities. If you miss any class sessions, you are responsible for obtaining any lecture notes from fellow students, missed assignments from me, and for staying abreast of any class announcements or changes to the class schedule. Emailing me of your absence is appreciated. Note: when emailing me outside of Canvas, please include your full name and class section; in the email subject line, it is helpful to start with “STUDENT” so that it does not get lost in the melee of emails.

**Course Evaluations**
You are encouraged to complete a course evaluation before the end of the quarter. The Bellevue College Online Evaluation web site is secure and submissions are completely anonymous. College instructors, program chairs, and administrators are granted access to a class composite document on the web site only after all grades are posted to transcripts at the close of the current quarter. To participate in the evaluation process, use your Student ID and PIN to log in on the following site:

https://bellevuecollege.edu/ClassEval/default.aspx
On the BC Online Evaluation site, you will find a listing for each of your classes. Access to each course evaluation is granted only once, and after you press the SUBMIT button at the bottom of the page, you will see a screen telling you which class evaluations have been completed.

Affirmation of Inclusion
Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

Religious Holidays
Students who expect to miss classes, examinations, or any other assignments as a consequence of their religious observance should be provided with a reasonable alternative opportunity to complete such academic responsibilities. It is the obligation of students to provide faculty with reasonable notice of the dates of religious holidays on which they will be absent, preferably at the beginning of the term. Students who are absent on days of examinations or class assignments should be offered an opportunity to make up the work without penalty (if they have previously arranged to be absent), unless it can be demonstrated that a makeup opportunity would constitute an unreasonable burden on a member of the faculty. Should disagreement arise over what constitutes an unreasonable burden or any element of this policy, parties involved should consult the department chair, or Dean.

College Anti-Discrimination Statement (Title IX)
Bellevue College does not discriminate on the basis of race or ethnicity; color; creed; national origin; sex; marital status; sexual orientation; age; religion; genetic information; the presence of any sensory, mental, or physical disability; gender identity or veteran status in educational programs and activities which it operates. For further information and contacts, please consult College Anti-Discrimination Statements.

Student Code of Conduct and Academic Integrity
Any act of academic dishonesty, including cheating, plagiarism (using the ideas or words of another as one’s own without crediting the source), and fabrication and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to, talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Success for investigation. Specific student rights, responsibilities, and appeal procedures are listed in the Student Code of Conduct at: Student Code

All work that you submit in this course must be the product of your own efforts. Cheating and plagiarism will not be tolerated. In either case, zero points will be allotted. In addition, cell phone/laptop/tablet use in class is not allowed; cell phone ringers are to be turned off prior to entering the classroom.
College Resources and Links

Bellevue College E-mail and access to MyBC & Canvas
All students registered for classes at Bellevue College are entitled to a network and e-mail account. BC offers a wide variety of computer and learning labs to enhance learning and student success. Find current campus locations for all student labs by visiting the Technology Help Desk.

Disability Resource Center (DRC)
The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact the DRC.

If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc, please meet with your individual instructors to develop a safety plan within the first week of the quarter.

If you are a student with a documented autism spectrum disorder, there is an additional access program available to you. Contact Autism Spectrum Navigators. Email and phone number are on the web page. ASN is located in D125 (LMC).

The DRC office is located in B132 or you can call the reception desk at 425.564.2498. Deaf students can reach the DRC via Skype: the address is DRCatBC (NOTE: There is no @ sign...it is actually DRCatBC). Please visit Disability Resource Center for application information and other helpful links.

Additional Support Services
In addition to the DRC, BC has a variety of support services available to students, each with the aim of promoting student success. Examples include the Academic Success Center, Career Education Options (CEO), Counseling Center, LGBTQ Resource Center, Multicultural Student Services (MCS), Student Programs, TRiO, and the Veterans Office. For more information, I encourage you to spend some time perusing this site: http://www.bellevuecollege.edu/resources/services/

Accessibility
The online elements of this course are designed to be welcoming to, accessible to, and usable by everyone, including students who are English-language learners, have a variety of learning styles, have disabilities, or are new to online learning. Be sure to let me know immediately if you encounter a required element or resource in the course that is not accessible to you. Also, let me know of changes I can make to the course so that it is more welcoming to, accessible to, or usable by students who take this course in the future.

Public Safety and Emergencies
Public Safety is located in the K building and can be reached at 425-564-2400 (easy to remember because it’s the only office on campus open 24 hours a day—2400). Among other things, Public Safety serves as our Parking Permits, Lost and Found, and Emergency Notification center. Please ensure you are signed up to receive alerts through our campus alerting system by registering at RAVE Alert Registration.
If you work late and are uneasy about going to your car, Public Safety will escort you to your vehicle. To coordinate this, please phone ahead and let Public Safety know when and where you will need an escort.

Please familiarize yourself with the emergency postings by the door of every classroom and know where to go in the event of an evacuation. Your instructor will be asked if anyone might still be in the building, so check in before you do anything else. Emergency responders will search for anyone unaccounted for.

If a major emergency occurs, please follow these three rules:

1) Take directions from those in charge of the response. We all need to work together.
2) Do not get in your car and leave campus (unless directed to). Doing so will clog streets and prevent emergency vehicles from entering the scene. Instead, follow directions from those in charge.
3) In an emergency, call 911 first, then Public Safety.

Please do not hesitate to call Public Safety if you have safety questions or concerns at any time. You may also visit the Public Safety web page for answers to your questions.

In the event of inclement weather or emergency conditions, you can check the status of BC at http://bellevuecollege.edu/status/ or call 425-401-6680 for a recorded message. You may also listen to local radio stations or watch local television stations (KING, KIRO, KOMO) for school closure announcements. In addition, you may sign up for Rave Alert to receive email or text messages about school emergency alerts. Visit http://bellevuecollege.edu/ for more information.
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The schedule and procedures in this course are subject to change; you will be given advance notice of such changes.
PROCEDURES & GUIDELINES OF THE SOCIAL SCIENCE DIVISION

Fall 2015

Cheating, Stealing and Plagiarizing*
Cheating, stealing and plagiarizing (using the ideas or words of another as one’s own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services and at http://bellevuecollege.edu/policies/2/2050P_Student_Code_(Procedures).asp

Email Communication with instructors must be done through student email accounts only. Instructors cannot communicate with students about their course work or grades through student’s personal email accounts.

Incomplete
If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete (“I”). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an “F”).

F Grade
Students who fail a course will receive a letter grade of "F."

Final Examination Schedule
The Social Science Division will adhere to the final examination schedule as stated in the BC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

Withdrawal From Class
College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Hardship Withdrawal
Instructors may assign the grade of “HW” (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.
Students Who Require Disability Accommodations
Students with disabilities who have accommodation needs are encouraged to meet with the Disability Resource Center (DRC) office located in B132 (telephone 425.564.2498 or TTY 425.564.4110), to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class should review the DRC accommodation letter with each instructor during the first week of the quarter.

Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with Disability Resource Center and review those needs with the instructor as well.

Distribution of Grades
Grades will not be posted in the Social Science Division or in faculty offices, and program assistants or coordinators will not give out grades. Students should access their grades through the BC Web site.

Return of Papers and Tests
Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

*If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.