Course Prerequisites

Many courses list “Prerequisites,” which are considered to be basic skills and expected knowledge prior to taking the class. Instructors will assume a readiness for the class materials and will not use class time to discuss prerequisite material. Always check the course description on our website for textbook information and complete course descriptions.

Withdrawals & Refunds for Non-credit Classes

Some courses have withdrawal & refund policies that differ from this policy; these are noted in the course descriptions.

You may request a refund by phone at (425) 564-2263 or in person at North Campus. A $10.00 processing fee is assessed on student-initiated refunds.

Online classes:
• Flexible Start-Date Classes: No refund will be issued once the course has been accessed. A 100% refund will be made if Bellevue College cancels the course.
• Group Start and Hybrid Classes: Follow the in-person class policy listed below.

In-person classes: A refund (minus the processing fee) will be made if you withdraw at least 3 working days before the class start date. No refund will be made after that date. There are no partial refunds. A 100% refund will be made if Bellevue College cancels the class. The deadlines for dropping a class during weeks without holidays are:

If class starts: to change before:
Monday . . . . . . . 5 pm previous Wednesday
Tuesday . . . . . . . 5 pm previous Thursday
Wednesday . . . . . . 5 pm previous Friday
Thursday . . . . . . . 5 pm previous Monday
Friday-Sunday . . . . . . 5 pm previous Tuesday

Student must call

Continuing Education North Campus • (425) 564-2263
14673 NE 29th Place, Bellevue, WA 98007

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<th>Item Number</th>
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TOTAL FEES ENCLOSED $____

*To comply with federal law, we are required to ask for your Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN). Your SSN/ITIN is confidential and, under federal law, it is protected and will not be disclosed to unauthorized parties. Disclosure may be authorized for the purpose of Hope/Lifetime Learning tax credits, state and federal financial aid, transcript records and to conduct institutional research.

Bus Information

Bellevue College campuses are served by Metro and Sound Transit bus routes. Please contact Metro (206) 553-3000 or visit http://metro.kingcounty.gov or Sound Transit (800) 201-4900 www.soundtransit.org

Packing

Packing at the Bellevue College North Campus and satellite locations is free of charge. Please see http://BCconted.com/publicsafety/parking.asp for Main Campus parking information and fees.

Visit our website for additional information.

BCconted.com/registration

• Course Completion Requirements
• Certificate of Completion
• Download course schedule
• Under-Age Policy
• Equal Opportunity
• Students with Disabilities
• Health Disclaimer

BCconted.com/resources

• Accessibility
• Test Center
• Maps, directions & bus route
• Off-site class locations
• Main Campus
• Poppinjay’s Café