



# APPLICATION FOR PROGRAM CERTIFICATE (under 20 credits)

**Deadline for Application:** The **last day** of the quarter you expect to receive the certificate.

**Procedures for Application:**

- Complete this form and submit to Evaluations/Graduation Office.
- Use one application for each certificate
- No application fee is required.  
To use credits from another college(s) to fulfill the requirements, submit official transcript(s), in sealed school envelope, to the Evaluations/Graduation Office.
- Requests for exception to certificate requirements must be petitioned to the Evaluations/Graduation Office (Prior approval from program chair and the Dean is required)

**Note:** The College holds students responsible for familiarizing themselves with requirement for completion of their short-term certificate(s).

Student ID No. \_\_\_\_ \_ \_\_ -- \_\_\_\_ \_ -- \_\_\_\_ \_

Your name as it will appear on the certificate (**Please Print Clearly**)

\_\_\_\_\_  
FIRST MIDDLE LAST

Address: \_\_\_\_\_

City/State/ZIP : \_\_\_\_\_

Phone – Day: \_\_\_\_\_ Evening: \_\_\_\_\_

**BC E-mail address:** \_\_\_\_\_@bellevuecollege.edu  
*(We will contact you by email whenever possible. Please make sure the email is legible and valid.)*

End of Quarter you expect to receive the certificate:

Quarter: \_\_\_\_\_ Year: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_  
*(Required)*

**CERTIFICATES under 20 credits (Check one ONLY)**

- \_\_\_\_ Accounting Preparation
- \_\_\_\_ Breast Ultrasound
- \_\_\_\_ CAHIMS Preparation
- \_\_\_\_ Cloud Technologies
- \_\_\_\_ CT Imaging
- \_\_\_\_ Early Childhood Education **Initial**
- \_\_\_\_ Imaging Aide
- \_\_\_\_ Mobile Technologies
- \_\_\_\_ Nursing Assistant – Certified
- \_\_\_\_ Personal Fitness Trainer
- \_\_\_\_ Wilderness Skills
- \_\_\_\_ Other (please list below)

\_\_\_\_\_

YOUR PROJECTED REGISTRATION			FOR OFFICIAL USE ONLY	
Quarter:		Year:	Credits earned at BC to date:	
Dept.	Course No.	Credits	Credits applied to this program:	
			Transfer credits applied:	
			Other:	
			<b>Total:</b>	
			This application approved by:	
			Date approved:	