

To register, please go to <http://www.bellevuecollege.edu/facultycommons/quarterly-workshops/>

# SPRING 2017 PROGRAM



Dear faculty,  
Spring is around the corner and with that comes sunshine and blooming flowers. Like nature, our minds can flourish in springtime - as we attempt to learn new skills by taking classes, reading on our own or as a group, attending discussions, observing and evaluating. At Bellevue College, we believe that everyone should have an opportunity to learn: students, faculty, staff and administrators. On that note, Faculty Commons offers a variety of workshops and other learning activities quarterly. In addition, in winter quarter, we proudly granted six scholarships for faculty to attend conferences at other institutions.

We are constantly looking for ways to support your commitment to teaching, professional development and personal growth. In this program, you'll find face-to face workshops, fully online workshops, facilitated teaching squares, and community building activities. We hope our programming contributes to your professional development goals. As always, we welcome your ideas and feedback.

We wish you success in the last quarter of this academic year!  
Thank you for your hard work and for your contributions to our students' success.

## Adjunct Faculty Orientation

**Thursday, April 13 | 9:30 am - 12:00 pm and 12:00pm – 3:30 pm**

A \$75 stipend from the Office of Instruction is available upon completion of the orientation evaluation.  
*Light refreshments will be provided at 9:30am and Lunch will be provided at 11:45am.* [Registration link.](#)

1 Prepared by Aris Andrade

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## Call for summer proposals!

**Have an idea for a pedagogical, curriculum or professional development opportunity for faculty and need implementation support?** The Faculty Commons sets aside funding each quarter to support your ideas and can provide space, marketing, networking, registration tools, recruitment, assessment, pedagogical and curricular advice and more. We are looking for ideas that create community, inform practices and that can be disseminated across programs and divisions. Programming can include workshops, speakers' series, best practices sharing, book discussions and your best ideas. Ideas both big and small are welcome!

Faculty Commons will support as many proposals as possible, focusing particularly on those that fulfill the [mission](#) of the Faculty Commons. **Please submit your proposal by Monday, May 15, 2017** [Summer Proposal Link](#)

For more information, please contact Mandie Mauldin Nash, Interim Faculty Commons Director.

## What do you want to learn?

In an effort to address the needs and interests of our faculty, we would like to hear what you would like to learn. This is not restricted to themes around teaching. It could be anything of interest to you including hobbies or current events. Please indicate your interests using the link provided.

[What do you want to learn link](#)

## Participation in Faculty Commons Offerings Supports Promotions

Whether you are tenured or part-time faculty, participation in most Faculty Commons activities fulfill the professional development requirements for promotions. For each offering, please look at the Professional Development (PD) hours to determine if and how many hours you will earn for participation.

As a reminder, the Professional Development hours required for each promotion level is as follows.

### Tenured Faculty

“The narrative application [for each promotion level] should detail demonstrated willingness to take on new responsibilities associated with the new rank [and] **reflective professional development related to content or pedagogy since last promotion.**” (More details are available beginning on page 15, section 11.3.1 in the Faculty Contract 2015 revisions)

Additional requirements for tenured faculty supported by the Faculty Commons include: professional development:  
The instructor...



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- A. Participates and reflects on professional development activities designed to stay current in their discipline and pedagogy of instruction.
- B. Shows willingness to share knowledge with colleagues.
- C. Collaborates/makes connections with campus resources to improve instruction and benefit students.

### Adjunct Faculty

To reach Lecturer 1 status, Adjunct Faculty must complete at least 30 professional Development hours.

To reach Lecturer 2 status, Adjunct Faculty must complete and additional 45 professional development hours.

## Meet our team!

	<p><b>Mandie Mauldin Nash, Faculty Commons Interim Director</b> <a href="mailto:mandie.nash@bellevuecollege.edu">mandie.nash@bellevuecollege.edu</a> <b>Office Hours:</b> Mondays 1:00 – 2:00 pm Wed. 10:30 – 11:30 am and by appointment.</p>
	<p><b>Grace Robbins, Mentoring Program Faculty Lead</b> <a href="mailto:grace.robblings@bellevuecollege.edu">grace.robblings@bellevuecollege.edu</a> <b>Office Hours:</b> Mondays 9:00-10:30 a.m. and by appointment</p>
	<p><b>Archana Alwar, Adjunct Faculty Mentor</b> <a href="mailto:aalwar@bellevuecollege.edu">aalwar@bellevuecollege.edu</a> <b>Office Hours:</b> Wednesdays 9:00-10:30 a.m. and by appointment</p>
	<p><b>Ann Minks, Online Teaching Best Practices Lead</b> <a href="mailto:aminks@bellevuecollege.edu">aminks@bellevuecollege.edu</a> <b>Office Hours:</b> Tuesdays 2:00-3:30pm. and by appointment.</p>
	<p><b>Carol Leffall, Chair - Faculty Assessment Coordinating Team</b> <a href="mailto:caroline.leffall@bellevuecollege.edu">caroline.leffall@bellevuecollege.edu</a> <b>Office Hours:</b> By appointment</p>

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**Aris M. Andrade, Faculty Commons Program Manager**  
[aris.andrade@bellevuecollege.edu](mailto:aris.andrade@bellevuecollege.edu)  
**Direct:** 425-564-3344

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## Faculty Commons Spring Quarter Hours

**Monday – Friday 9:00 a.m. – 5:00 p.m.**  
 We are located in **D104** (right next to the cafeteria)

## President and Vice Presidents Office Hours

Spring 2017 Leadership Office Hours	Date:	Time:
Dr. Jill Wakefield, Interim President	<b>Mon. May 1</b>	<b>10:00-11:00 am</b>
Dr. Gita Bangera, Interim VP of Instruction	<b>Tue. April 4</b>	<b>12:30-1:30 pm</b>
	<b>Tue. May 23</b>	<b>3:00 – 4:00 pm</b>
Russ Beard, VP of Information Tech Services	<b>Wed. May 17</b>	<b>10:30-11:30 am</b>
Aaron Hilliard, VP of Human Resources	<b>TBD</b>	
Dr. Sayumi Irey, Interim VP of Equity & Pluralism	<b>Tue. May 2</b>	<b>1:30-2:30 pm</b>
Dr. Ata Karim, VP of Student Affairs	<b>Thur. May 11</b>	<b>10:00-11:00 am</b>
Ray White, VP of Admin. Services	<b>Wed. April 19</b>	<b>12:00-1:00 pm</b>

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## ASSESSMENT, TEACHING AND LEARNING

### Encouraging Critical Thinking with Study Circles

Mondays, April 17, 24 and May 1 | 12:30-2:30 p.m. (D104H)

Are you looking for a fun and innovative way of getting your students to look at your text more deeply? Do you want an activity that is flexible for you and your students? Study Circles is a teaching and learning strategy that can be used in all disciplines to help students analyze and think critically. Participants of this workshop will leave with a working knowledge of study circles and the tools to implement them in their classes.

Participants will be required to attend all 6 hours of the workshop time and should plan for an additional 2 hours of homework. Upon completion of this workshop, participants will earn eight hours of professional development. Don't miss out...[register](#) soon!

Facilitator: [Katie Austin-Miranda](#), A&H faculty.



### Reduce, reuse, recycle

Mondays, April 17, 24 and May 1, 8 | 10:00 a.m. -12:00 p.m. D104E (Cancelled)

Are you interested in reducing waste? Do you want to help save our beautiful planet one small step at a time? Would you like to incorporate sustainable practices into your curriculum? [Register](#) and join us for this exciting workshop! Together we will discuss the issues and challenges and brainstorm solutions. You will also receive 12 PD hours for your time and producing an activity you can use in your class next quarter!



"It is the greatest of all mistakes to do nothing because you can only do a little. Do what you can." - Sydney Smith

For additional information, please contact the facilitator, Katie Austin-Miranda, A&H faculty.

To register, please go to <http://www.bellevuecollege.edu/facultycommons/quarterly-workshops/>

## Teaching Strategies for student success

**Tuesdays, April 11, 25, and May 9 | 11:00 a.m. – 1:00 p.m. Hybrid course**

Do you have students who regularly don't come to class, don't complete homework and do other things that are detrimental to their success in your classes? In this 15 hour workshop, you will learn why these behaviors occur and how, through Transformational Learning Theory, Growth Mindset, Scaffolding, Universal Design for Learning and Student Success Outcomes you can reduce these behaviors and improve student success.

This is a hybrid course with 6 hours in person, 9 hours of online activities and an additional 10 hours of assignments. Such activities include watching videos, discussions with other participants, and writing reflective pieces. There is a final project of creating an online presentation (using Microsoft Mix) describing the course changes you will make to a course of your choice based on what was learned in the workshop.

Upon completion of at least 85% of the material you are eligible to receive a \$400 stipend. All work will be due by May 16 to allow for stipend processing. *Stipends are funded through Faculty Commons.* This workshop fills up quickly, [register early!](#)

For more information, please contact [Mandie Mauldin Nash](#), Faculty Commons Interim Director.



## Cultivating Active Readers

**April 4 - May 8 Workshop fully online**

Cultivating Active Readers is a workshop meant to help bring students into an active rather than passive mode of reading and comprehension and to engage them in their journey towards self-education. The workshop is organized in a seminar style, meant to also engage students (you, the educator) in this same modality of active reading.

This Workshop meets fully online and is designed to work with the fully online classroom (though you should find relevancy here for Hybrid courses as well). Upon completion of this workshop, you will earn a certificate of completion **validating fifteen hours of professional development.**

Save your seat, [register](#) by April 3!

**Facilitator: Sara Sutler-Cohen, Ph.D. Dept. of Sociology.**

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To register, please go to <http://www.bellevuecollege.edu/facultycommons/quarterly-workshops/>

## Putting the Oh! In OER: Open Educational Resources in the Classroom

Tuesday, April 11<sup>th</sup> 10:00 am-12:00 pm and Thursday, April 27<sup>th</sup> 1:30-3:30 p.m. in D240L (Library)

The Open Education movement has come a long way since it start and Open Educational Resources (OERs) have become increasingly streamlined. During this workshop you will roll up your sleeves and tackle your own curriculum, identifying areas where you are already using OERs, as well as mapping existing content needs to what is available. Creative Commons licensing will be covered and how you can identify the different licenses or select one for your own content. Faculty interested in exploring OERs as a supplement or replacement for existing content in their courses, as well as Department Chairs are encouraged to attend.

Upon completion of this workshop, you will receive a certificate of completion **validating two professional development hours**. [Register Soon!](#) Each workshop is a repeat, so please select the one that best fits your schedule. Facilitator: [Heath Hayden](#), Faculty Librarian.



## TEACHING SQUARES

### FACILITATED TEACHING SQUARE: DIVERSITY

**First meeting is on April 18<sup>th</sup> 2:00-3:00 p.m. All other meetings will be determined by the facilitator and participants.**

How do I adjust to differences among my students? How do I ensure that my curriculum addresses diversity? How inclusive is my teaching practice? Do I treat different demographic groups of students differently? During this teaching square, you will implement principles of education equity and social justice in the classroom. This teaching square will introduce ways to support all of your students by creating an inclusive course climate. Through this non-evaluative opportunities, you will learn theory and activities from a Faculty Commons facilitator and have the opportunity to apply what you learn by observing others and having others provide you with feedback. Upon completion of all deliverables, participants will receive **eight professional development hours** and a **\$150 stipend**, funded by Faculty Commons.

There are only **three spots** available so please [register](#) soon!

Facilitator: [Archana Alwar](#), A&H faculty and Faculty Commons Adjunct Faculty Mentor

To register, please go to <http://www.bellevuecollege.edu/facultycommons/quarterly-workshops/>

## FACILITATED TEACHING SQUARE: Theme TBD by participants

Meeting dates and times will be determined by the facilitator and participants.

In spring quarter, you can join fellow faculty members to observe and learn from one another through a non-evaluative process of reciprocal classroom observation and self-reflection.



Faculty's comments about this activity are "I have known that there isn't a 'one right way' to teach, but by truly being in the mindset of observing the learning process across the spectrum, I was able to actually see that truth. It was humbling to see such diversity in teaching and learning." Topics will be identified by teaching square members. Upon completion, you will receive a certificate validating 10 professional development hours.

There are only **three spots** available so please [register](#) soon!

Facilitator: [Archana Alwar](#), A&H faculty and Faculty Commons Adjunct Faculty Mentor

## ONLINE TEACHING SQUARES

Meeting dates and times will be determined by the facilitator and teaching square participants.

Positive! Supportive! Online! Guided! Non-evaluative!

Review basic online teaching best practices, and then find positive attributes in a colleague's hybrid or online course that you can apply to your own course.

Online Teaching Squares allows adjunct or full-time faculty to gain new perspectives and insights into their teaching through a supportive and completely non-evaluative process. It works through a process of reciprocal online class observation and self-reflection on one's own online teaching.

Each Online Teaching Square consists of three to four faculty members, preferably from different disciplines, who observe each other's online course for a quarter and then discuss, through a guided process, what they've learned from the observations.

Upon completion of all deliverables, participants will receive **16 professional development hours** and a **\$300 stipend**, funded by the Faculty Commons. There are only 12 spots available, so please [register](#) soon! Facilitator: [Ann Minks](#), Online Pedagogy Lead



To register, please go to <http://www.bellevuecollege.edu/facultycommons/quarterly-workshops/>

## NON-FACILITATED TEACHING SQUARES

Meeting dates and times will be determined by the participants.

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Upon completion, you will receive a certificate validating 6 professional development hours. For more information, please contact [Mandie Mauldin Nash](#), Faculty Commons Interim Director.

## INSTRUCTIONAL TECHNOLOGY AND LEARNING

### Managing Online Discussions

May 15 to June 12 | fully online workshop via Canvas

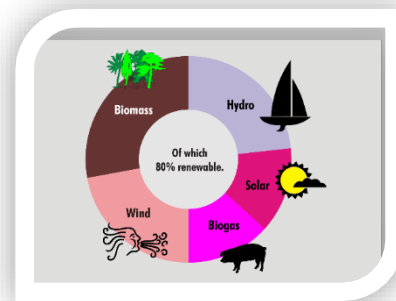
*Managing Online Discussions* is a workshop meant to teach best practices in engaged and dynamic discussions with students in an online environment. The workshop is organized in a seminar style, meant to also engage students (you, the educator) in what has become a necessary part of teaching online and hybrid courses: The Discussion Board. During the four-week session, modules focus on a particular topic making use of Discussion Boards where you are expected to submit Initial *Posts* and Response *Posts* each week. This workshop meets fully online and is designed to work with the fully online classroom (though you should find relevancy here for Hybrid courses as well).

Upon completion of this workshop, you will earn a certificate of completion validating **15 hours** of professional development. This workshop fills up quickly. Don't miss out, [register](#) early! For more information, please contact [Sara Sutler-Cohen](#), Ph.D. Dept. of Sociology.

### Visual Explanations: Making Ideas Clear and Accessible with images

Tuesdays, May 9, 16, and 23  
9:30-11:30 in D104H

The old adage says "a picture is worth a thousand words". This is especially true on the web where pictures enable viewers to quickly scan and understand information quickly. We are taught to communicate well with words, but not with images. This workshop teaches fundamental principles of visual communication and



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provides hands-on exercises for integrating images with written course content in the Canvas course management system. This workshop will teach you:

- ✓ An introduction to visual communication and information design.
- ✓ Where to locate copyright-free, public domain and non-commercial images
- ✓ How to edit images using free online tools and embed them in Canvas, and much more...

Participants should expect to participate in six hours of class time and three hours of time for assignments.

Upon participation in the workshop and completion of assignments, participants will be earning nine hours of Professional Development. Save your seat, [register](#) by **May 8<sup>th</sup>**!

Facilitator: [Bruce Wolcott](#), Communication Studies and eLearning Faculty

## SOCIAL JUSTICE

### Identifying and Challenging Sexism in Higher Ed

**Wednesdays, April 19 and 26 | 12:30 – 4:30 p.m. in D104E**

In the Seattle area, women earn 73 cents for every dollar earned by a man – the worst pay gap in the nation. Nationally, Latina and African American women earn 55 cents and 64 cents respectively for every dollar earned by men. City of Seattle (2014)

What are the historical and current influences that perpetuate such injustices? What role do educational institutions play in it, and how might they be a key role in correcting it? It all begins with awareness! This workshop meets face to face 8 hours during the quarter and there will be one online activity.



The primary focus will be to:

- 1.) Develop awareness of male privilege and the impact it has on the gender gap.
- 2.) Learn about resources that can assist in developing strategies to confront male privilege and sexism in education.
- 3.) Discover and employ daily actions that can contribute to a more equitable educational setting (such as holding space in conversations).

In-class activities include group discussions, engaging activities, guest speakers, and personal journaling (optional sharing). Online undertakings include watching videos, reading, and having discussions with other participants. All work including workshop survey will be due on **April 27<sup>th</sup> at 4:30 p.m.** [Take this workshop](#), you'll be earning fifteen hours of professional development!

For more information, please contact Ron Holland, English Faculty.

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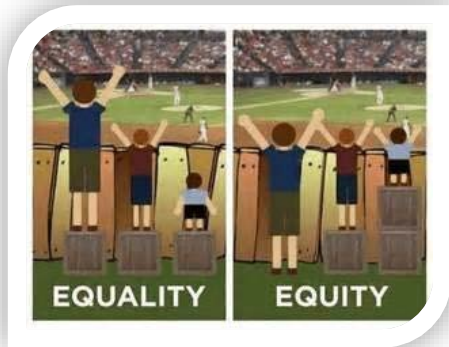
## Educational Equity Workshop

Fridays, April 14 through June 9 from 12:30-3:30 p.m. in D103

This workshop is intended for faculty to learn about and implement principles of educational equity and social justice in the classroom and broaden faculty understanding of their own social positions/identities as they affect behaviors in the classroom and relationships with students.

**Stipend: \$1,000** for all faculty members attending all sessions and upon completion of and

participation in all portions of the workshop. *Stipends are funded by the Office of Equity and Pluralism.* Enrollment is limited to 28 participants. All faculty who have not previously taken the Educational Equity Workshop are eligible to take the workshop this quarter. In the event that more than 28 faculty who are eligible sign up, the faculty who have held tenure for more than 10 years will receive priority. Upon completion of this workshop, you will also earn a certificate of completion validating **twenty-five hours** of professional development. *Don't miss this training! [Register today!](#)*



For more information, please contact the facilitators, [Deepti Karkhanis](#), Psychology faculty, and [Aaron Reader](#), Director of Multicultural Services.

### Why Poetry Matters Now – Encouraging faculty and student discourse

Thursday, April 13<sup>th</sup> 3:00-4:00 p.m. And Friday, April 14<sup>th</sup> 10:30-11:30 a.m.

Join a reading and discussion group of the poetry of Terrance Hayes. We will initiate a conversation among faculty from different disciplines to discuss ideas for how poetry can be incorporated in classes outside of the Humanities. Faculty will brainstorm and discuss specific ways they can

implement poems in their own courses. The conversations generated in this group will not only support innovative teaching, but will also foster better understanding of human relations. This is important given the current social and political climate that faculty, staff, and students face. Terrance talks about poetry as “a way of discovering what [he] believes/feels about the world around [him].

Though even that answer is slippery since what [he] believes/feels changes.” Terrance Hayes will be coming to campus during Spring Quarter. Participate in these discussions and earn **two** PD hours. Come to either session or both. Please *RSVP* to the facilitators

[Nan Ma](#) and [Fernando Perez](#), English faculty.



To register, please go to <http://www.bellevuecollege.edu/facultycommons/quarterly-workshops/>

## Addressing Domestic Violence through Education

**Mondays, May 1, 24<sup>th</sup>, May 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup> 9:00-10:30 a.m. (D104E)**

Are you seeking to integrate social justice principles into your classroom? Would you like to be prepared to support students suffering from domestic abuse? This workshop is designed to equip faculty with the knowledge and resources to integrate social justice principles into their class materials as well as provide direct support to students suffering from domestic abuse.

The following topics will be covered:

1. Defining and identifying domestic violence - challenging the myths surrounding what it looks like and who it impacts
2. The sources and symptoms of domestic violence
3. Addressing and reporting issues - providing advocacy and support for students

Participants should expect to spend 10 hours total on the workshop.

[Register](#), take this workshop and earn **ten professional development hours**.

Facilitator: [Christina Sciabarra](#), Social Science faculty.

## WELLNESS AND COMMUNITY BUILDING

### Eat Local: Grow your own microgreens

**Wednesdays, April 12, 19 and 26 | 11:30 a.m. – 1:00 p.m. (D104H)**

Would you like to know how to grow a significant portion of fresh greens in your own home, without a greenhouse or artificial lights, for considerably less than you would pay for the same produce in the store? Would you like to learn how to grow foods that are 4 to 30 times more nutritious than any fresh produce you could purchase? And what if you could do this for no more than 10 minutes a day and for less than 25 cents per serving?

Improve your health, save money, and learn how to produce food that will meet your individual nutritional needs! Join Karrin Peterson and learn how easy and healthy micro-greens are. The seminar is 5 hours and covers the most recent and fascinating research regarding phytochemicals, how these plant-based wonder-drugs impact your health, and how you can easily and affordably grown these super-foods in your home all year long.

RSVP to [Karrin Peterson](#), English faculty.



To register, please go to <http://www.bellevuecollege.edu/facultycommons/quarterly-workshops/>

## Social! For Current and Interested mentors

April 21 12:30-2:30 p.m. | April 28 10:30 a.m. to 12:30 p.m. (D104H)

**Are you interested in becoming a mentor?** Here is an opportunity to get together with mentor leads and learn about the Faculty Commons Tenure Track Mentoring program and the new Adjunct Mentoring Program. Ask questions and let us know if you want to be involved. You are welcome to drop by any time during the hours listed.

*Food will be provided so come have lunch with us.*

[Register now!](#)



## Mindfulness Meditation

**Mondays, April 3 through June 5 1:00 – 1:30 in D104E**

In this session, we will use an ancient Chinese health care regimen that ties together posture, breathing, and focus. This practice can help maintain health, heal bodies, calm minds, and reconnect with our spirit. We will use WuQinXi as an exercise to lead the practice.

Facilitator: Wei Geiger, A&H, World Languages. **No registration needed.**



To register, please go to <http://www.bellevuecollege.edu/facultycommons/quarterly-workshops/>

## COLLABORATIONS WITH FACULTY COMMONS

### Library and eLearning

### Collaboratory Faculty Open House

Mark your calendars! Faculty Open House in the Collaboratory space **on April 12<sup>th</sup>**.



Join the Bellevue College Library and Faculty Commons for a Faculty Open House in the Collaboratory on April 12<sup>th</sup>! Our guest speaker will be Dr. Todd Zakrajsek, Executive Director of Faculty Development at the School of Medicine at University of North Carolina, Chapel Hill. Todd will assist in two teaching demonstrations as well as give a short presentation on “Teaching for Brain-Based Learning.” Todd has been a visiting professor and delivered keynote addresses at over 200 campuses and Scholarship of Teaching and Learning conferences. See Todd’s Tedx presentation at: <http://tiny.cc/ToddZakrajsek>

#### Schedule for April 12<sup>th</sup>

10:00 – 11:15 a.m. Presentation: **Why teach for brain-based learning?**  
11:30 a.m. -12:20 p.m. Active Learning Facilitation  
1:30 – 2:20 p.m. Active Learning Round Table (D106)  
2:30 – 3:30 p.m. Active Learning Facilitation

#### Library Spring Quarter Hours

Monday – Thursday: 7:00 a.m. – 8:00 p.m. Saturday: Closed  
Friday: – 7:00 a.m. – 5:00 p.m. Sunday: 1:00 – 5:00 p.m.

The LMC has many resources available to assist faculty with their courses, including information on copyright and OER (Open educational resources). We offer traditional face-to-face instruction for students in core subject areas, as well as virtual alternatives to educate students on information literacy. For more information about our library instruction program, please check out the **Faculty/Staff Resources** area of the LMC website or directly: <https://www.bellevuecollege.edu/lmc/faculty-resources/>

To register, please go to <http://www.bellevuecollege.edu/facultycommons/quarterly-workshops/>

In addition to these services, every division has a designated liaison librarian who is available to assist you with identifying resources for your courses or answering questions about how the library can partner with you.

**Arts & Humanities: David Oar**  
[david.oar@bellevuecollege.edu](mailto:david.oar@bellevuecollege.edu)

**Science: Elena Maans**  
[e.maans@bellevuecollege.edu](mailto:e.maans@bellevuecollege.edu)

**Health Sciences: Lisa Lapointe**  
[lisa.lapointe@bellevuecollege.edu](mailto:lisa.lapointe@bellevuecollege.edu)

**Social Science: Heath Hayden**  
[Social Science: Heath Hayden](#)

**IBIT: Nicole Longpré**  
[nlongpre@bellevuecollege.edu](mailto:nlongpre@bellevuecollege.edu)

## eLearning

eLearning Department is now located in the Library (D140). Instructional Designers will be available for walk-in help to assist instructors design their Canvas sites based on the most effective instructional design and Universal Design for Learning (UDL) principles. Both new to

online/hybrid teaching and experienced instructors are welcome!

### **eLearning interactive spaces include:**

- Collaboration space organized with a TV monitor equipped with AppleTV and Miracast for wireless connectivity.
- Conference table with a short throw projector and a white board for group meetings.



Our Instructional Designers have been posting on our [eLearning Blog](#). Look for teaching tips, review new instructional tools, read about new apps and be knowledgeable about the journals and periodicals offered in our online database offerings in the Library.

Our goal for each workshop is for faculty to walk away with new skills and knowledge about practical tools that they can begin to use right away in their own courses.

### Upcoming workshops:

• Canvas 101 • Accessibility 101 • Accessibility Basics for Microsoft Word and PowerPoint • Your Syllabus in Canvas • Canvas Gradebook • Copyright Workshop for Online Course Design • Providing Captions or Transcripts: A Universal Design Approach • Creating YouTube videos with Captions • Engaging Students through the Use of Canvas Groups and Canvas Peer Reviews  
Workshop information will be available on [the eLearning website](#).

For more information about our program, please go to <http://www.bellevuecollege.edu/facultycommons/register/>

Grab a cup of coffee and chat with Sukirti Ranade – eLearning Director in the new [eLearning & Media Center in D140](#)

## Canvas 101

This workshop is now offered through eLearning. Ongoing facilitated online instruction. Starts on April 10 and runs through June 15.

Think about it: How many times do we spend countless hours trying to figure out how to do something on Canvas?



Invest some time and have your questions answered in this workshop!

Canvas 101 is an excellent choice for new as well as more experienced instructors. This online based workshop is divided into 6 self-contained modules that acquaint you with primary features of the Canvas Learning Management System. It is self-paced, project-based, and guided-- a facilitator will be available to answer questions and to evaluate participant projects. The work is designed to be completed within one academic term or less, and should

require approximately 22 total hours to complete. This course assumes that you possess basic computing skills: that you can input text into a computer, that you are familiar with basic computer file and folder organization, that you can operate a web browser, and that you can save, upload and download files. If you do not have these skills, you will need to acquire them before you register.

*Enrollment is ongoing but capped at 20 participants.*

**PLEASE NOTE:** All faculty signing up for the Canvas 101 course are required to complete the [Faculty Canvas Orientation Quiz](#) before starting the class. Once you complete the quiz, you will get a **Sandbox** for testing Canvas content. You will need the **Sandbox** to submit this workshop's assignments. **Don't delay! [Register](#) today!**

Questions? Please connect with [Bruce Wolcott](#), Communication Studies and eLearning Faculty

## BC Grants Office

### Grants 101: Funding your dream project

Bellevue College was awarded **over \$6 million last year**, funding a myriad of programs and services across the college like the Basic Food and Employment and Training program, the Center for Career Connections, and the TRiO program. But where did that funding come from, and how can



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programs pursue new directions using grant money? **The Grants Office is offering a Grants 101 workshop** to help interested faculty and staff learn about grant opportunities, services the Grants Office offers, and how to develop ideas into solid cases for funding.

In this workshop, participants will:

- ✓ Become familiar with the services the Grants Office offers
- ✓ Be able to navigate the internal grant approval process
- ✓ Get practice developing a case for funding
- ✓ Develop a basic understanding of grant management

Take advantage of this opportunity! We will be offering two sessions.

**When: Tuesday, May 2 | 1:30 – 3:00 p.m. and Wed. May 17 | 11:00 a.m. – 12:30 p.m.**

**Where: D104E**

Facilitators: Bonnie Berry, Director of Grant Development and Brandon Lueken, Grant Development Coordinator.

## Bellevue College Association of Higher Education (BCAHE) Teach In

**Tuesday, April 11<sup>th</sup> 11:30 am-12:30 pm and Wed. April 26<sup>th</sup> 2:30-3:30 p.m. D104H**

All faculty are welcome to join our discussion about changing the culture of contingent work in higher education. Come share your ideas and learn about what is happening NOW as we enter full contract negotiations at Bellevue College and have begun the new state legislative session with proposals to support adjunct faculty, including House Bill 1168 & 1179.

## Adjunct Contract - Rights and Responsibilities

**Tuesday, April 11<sup>th</sup> 12:30-1:30 pm and Wed. April 26<sup>th</sup> 1:30-2:30 pm D104H**

Learn about your rights and your responsibilities as an adjunct instructor at Bellevue College. We will cover course assignment, office hours, promotion, annual/multi-annual contracts, class caps, course evaluations, performance reviews, and participation in college governance, professional development, leave, unemployment insurance, child care benefits, and more. **Lunch will be provided courtesy of Faculty Commons (on the April 11<sup>th</sup> session).**



**RSVP by April 6, 2017. Please let us know of any dietary restrictions.**

Facilitators: Tobi Rosenberg, English Faculty and Sue Nightingale, BCAHE - President

*17 Prepared by Aris Andrade*

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## FACULTY COMMONS COUNCIL

Dr. Gita Bangera- Interim Vice President of Instruction – *ex-officio*

Catherine Berkenfield – Interim Chair, Arts & Humanities

Virginia Bridwell - Dean, Social Science – *ex-officio*

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Alana Jaeck – Council Member - Counseling

Seema Jejurikar - Council Member – Science

Dr. Vivienne McClendon – Dean, Library – *ex-officio*

Sue Nightingale – BC Association of Higher Ed (BCAHE) President – *ex-officio*

Jono Vaughn - Council Member – Arts and Humanities

## SPRING SCHEDULE CONTRIBUTORS

**Many Thanks for our contributors!**

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