

# Faculty Commons

## WINTER 2017 Program



### Happy New Year from the Interim Director

The Faculty Commons Is excited about the New Year! Entering into 2017, the Commons Council has finalized our Vision Statement.

#### Vision

The vision of the Faculty Commons is to facilitate a supportive and collaborative environment based on faculty identified needs for growth and development.

#### Faculty Commons Initiatives

Faculty will find a place where they are supported when they seek:

- Professional Development
- Teaching Excellence
- Advocacy
- Innovation
- Community

You will see the vision and initiatives reflected in our program offerings beginning winter 2017. In addition, you will also see returning programs as well as multiple new offerings. Welcome Back and we look forward to seeing you!

Mandie Mauldin Nash  
Interim Director, Faculty Commons

### Programming

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## CALL FOR SPRING PROPOSALS!

**Have an idea for a pedagogical, curriculum or professional development opportunity for faculty and need implementation support?** The Faculty Commons sets aside funding each quarter to support your ideas and can provide space, marketing, networking, registration tools, recruitment, assessment, pedagogical and curricular advice and more. We are looking for ideas that create community, inform practices and that can be disseminated across programs and divisions.

Programming can include workshops, speakers' series, best practices sharing, book discussions and your best ideas. Ideas both big and small are welcome!

The Faculty Commons will support as many proposals as possible, focusing particularly on those that fulfill the [mission](#) of the Faculty Commons.

**Please submit your proposal by Monday, February 13, for Review.** Please contact Mandie Mauldin Nash, Interim Faculty Commons Director, if you have any questions.

[Spring Proposal Link](#)

### Participation in Faculty Commons Offerings Supports Promotions



Whether you are tenured or part-time faculty, participation in most Faculty Commons activities fulfill the professional development

requirements for promotions. For each offering, please look at the Professional Development (PD) hours to determine if and how many hours you will earn for participation.

As a reminder, the Professional Development hours required for each promotion level is as follows.

#### Tenured Faculty

"The narrative application [for each promotion level] should detail demonstrated willingness to take on new responsibilities associated with the new rank [and] **reflective professional development related to content or pedagogy since last promotion.**" (More details are available beginning on page 15, section 11.3.1 in the Faculty Contract 2015 revisions)

Additional requirements for tenured faculty supported by the Faculty Commons include: professional development: The instructor...

A. Participates and reflects on professional development activities designed to stay current in their discipline and pedagogy of instruction.

B. Shows willingness to share knowledge with colleagues.

C. Collaborates/makes connections with campus resources to improve instruction and benefit students.

#### Adjunct Faculty

To reach Lecturer 1 status, Adjunct Faculty must complete at least 30 professional Development hours.

To reach Lecturer2 status, Adjunct Faculty must complete and additional 45 professional Development hours.

#### Meet our team!



**Mandie Mauldin Nash, Faculty Commons Interim Director**  
[mandie.nash@bellevuecollege.edu](mailto:mandie.nash@bellevuecollege.edu)  
**Office Hours:** Tue. 12:30 – 1:30 pm  
Wed. 9:30 – 10:30 am and by appointment.



**Ann Minks, Online Teaching Best Practices Lead**  
[aminks@bellevuecollege.edu](mailto:aminks@bellevuecollege.edu)  
**Office Hours:** Tuesdays  
2:00 – 3:00 p.m. and by appointment.



**Archana Alwar, Adjunct Faculty Mentor**  
[aalwar@bellevuecollege.edu](mailto:aalwar@bellevuecollege.edu)  
**Office Hours:** Mondays 1:30-2:20 pm  
Wednesdays 11:30 a.m. – 12:20 p.m.  
Thursdays 9:30 – 10:20 a.m.



**Grace Robbings, Mentoring Program Faculty Lead**  
[grace.robbings@bellevuecollege.edu](mailto:grace.robbings@bellevuecollege.edu)  
**Office Hours:** By appointment



Carol Leffall, Chair - Faculty Assessment Coordinating Team  
[caroline.leffall@bellevuecollege.edu](mailto:caroline.leffall@bellevuecollege.edu)  
Office Hours: By appointment



Aris M. Andrade, Faculty Commons Program Manager  
[aris.andrade@bellevuecollege.edu](mailto:aris.andrade@bellevuecollege.edu)  
Direct: 425-564-3344

## Faculty Commons Hours

Monday through Friday 9:00 a. m. to 5:00 p.m.

We are located in D104, Contact us at:  
[facultycommons@bellevuecollege.edu](mailto:facultycommons@bellevuecollege.edu)

## Adjunct Faculty Orientations



Winter 2017: Friday, January 13  
10:30 a.m. to 12:20 p.m. and  
1:30 – 3:20 p.m. in D104H

Theme: **Promoting Student Success**

We will be covering the same material in both sessions, so please select the one that best fits your schedule.

A **\$75 stipend** from the Office of Instruction is available to faculty upon completion of the orientation evaluation. [Register today!](#)



Spring 2017: Thursday, April 13  
10:30 a.m. to 12:20 p.m. and  
1:30 – 3:20 p.m. in D104H

A **\$75 stipend** from the Office of Instruction is available to faculty upon completion of the orientation evaluation. [Register Early!](#)

# ASSESSMENT, TEACHING AND LEARNING

## Using Reflection to Create Self-Regulated Learners.

Friday, Feb. 3 1:00 – 3:00 p.m. and

Tuesday, Feb. 28 12:30-2:30 p.m. in D104H

What are the characteristics of self-regulated learners? How can reflection activities help support students become self-regulated learners? What role can reflection play in reducing the effects of anxiety caused by previous, negative academic experiences?

Through guided discussion, brainstorming and hands-on activities, you will learn specific tools you can apply in your classroom immediately.

We will be covering the same material on both dates, [register](#) today!

Upon completion of this workshop, you will earn a **certificate of completion validating two hours** of professional development.

For additional information, please contact Mandie Mauldin Nash, Faculty Commons Interim Director.

## Classroom Management Strategies

Tuesdays, Jan. 17, 24, and 31 | 2:00-4:00 p.m.  
In D104E

In this workshop, we will address common challenges shared by both adjunct and full time



instructors in managing matter of incivility and disruptive behavior in the classroom. The intention is to utilize the collective resources of the faculty to provide creative solutions to a variety

of classroom challenges and thus create an optimum learning environment.

Take this workshop and **earn a certificate of completion validating eight hours** of professional development. Don't miss out! [Register](#) soon.

Questions? Please contact the facilitator, [Irene Ferrante](#), IBIT Faculty.

## Reduce, Reuse, Recycle

**Mondays, January 23<sup>rd</sup>, 30<sup>th</sup>, February 6<sup>th</sup> and February 13<sup>th</sup> 12:30-2:30 p.m. in D104H**



Participants will learn how to incorporate concepts of reduce, reuse and recycle in their own work and in their teaching. They will improve on their teaching by creating a new lesson and improve the college as a whole by sharing the ideas of a sustainable and equitable world. They will earn a certificate of completion validating eight professional development hours and a new perspective.



This workshop will fill up quickly. [Register](#) early! Participants will earn 12 PD hours upon completion of workshop deliverables.

For additional information, please contact [Katie Austin-Miranda](#), A&H Faculty.

## Encouraging Critical Thinking with Study Circles

**Mondays, January 23, January 30, and February 6, 10:00a.m. – 12:00p.m. (D104H)**

Are you looking for a fun and innovative way of getting your students to look at your text more deeply? Do you want an activity that is flexible for you and your students? Study Circles is a teaching and learning strategy that can be used in all disciplines to help students analyze and think critically. Participants of this workshop will leave

with a working knowledge of study circles and the tools to implement them in their classes. Participants will be required to attend all 6 hours of the workshop time and should plan for an additional 2 hours of homework.

Upon completion of this workshop deliverables, participants will be receiving a certificate of completion validating eight hours of professional development. [Register](#) soon!

For additional information, please contact [Katie Austin-Miranda](#), A&H Faculty.

## Improving Retention and Completion through Mindset and Community Building

**Thursday, Jan. 19 | 12:30-2:30 p.m.  
Friday, Jan. 27 | 9:15 - 11:15 a.m. (D104H)**

As faculty, there are many student behaviors that can be frustrating and difficult to understand. Many students come from a background where they have not seen what it takes to be an expert learner. This workshop will introduce the growth mindset and community building as two critical tools in teaching students what it takes to be an expert learner. You will also learn ways to implement these two concepts in your classroom without impacting your ability to teach your course content to students.

Please select one of the sessions to attend as the material is the same for each.

Don't miss out on this valuable workshop! [Register](#) today.

For more information, please contact the facilitator, [Mandie Mauldin Nash](#), Faculty Commons Interim Director.

## How are our students really doing? A review of Bellevue College retention and completion rates

Tuesday, February 14, 9:30 -10:20 a.m. and Friday, February 17, 1:30pm – 2:30 p.m.

As faculty, we meet students and most often work with them every day for one quarter. But, **what happens to them when they move on to other courses?**



In this workshop, Alec Campbell, Director of Effective and Strategies Planning, will present and discuss the data that helps to answer this question.

As the college moves forward with goals, the more we as faculty understand about the challenges students face, the more informed we can be during discussions, meeting with administration, participating in governance and working in our own classrooms. [Register](#) today!

Questions? Please contact [Alec Campbell](#).

## Civic Engagement in the Classroom: Bridging the Divide between Students and the Community



Thursday, Feb. 2 | 1:30 – 2:20 p.m.  
(D104H)

Do you want to meaningfully engage your students with the community and foster a greater sense of citizenship and service, all without losing out on your curricula or taking much of your time?

Join the discussion about how you might connect your students to the community through service-learning. Understand what S-L is, how to implement it, whether it makes sense for you and

your students, and what resources Bellevue College can offer you to help in the process. Don't tire yourself out or run out of time while building civic engagement and experiential learning opportunities for your students. Instead, learn about the different ways in which S-L can be integrated into your curricula and how the RISE Learning Institute can support you in doing so.

[Register](#) and contribute to a campus community interested in and dedicated to building a greater sense of social and environmental justice, all while enhancing the student educational, civic, and professional experience.

For additional information, please contact [Sapan Parekh](#), Associate Director, RISE Learning Institute.

## Teach Abroad – How to Start a Faculty-Led Study Abroad Program

Mondays, Jan. 23, 30 and Feb. 6 | 10:30 -12:00 in D104E



Teach Shakespeare and British Literature in London. Discuss Renaissance architecture in Florence. Introduce ancient Chinese Taoism-

inspired ideology through a hiking trip to Qingcheng Mountain in China, where Taoism was originally developed. This workshop will introduce you the general models used to develop a faculty-led program that will bring your classroom to an international location, where you can tailor the learning experience to the local cultural context.

The winter quarter session will highlight the financial planning aspect of program development, as well as study abroad scholarships. Participation to the fall quarter teach abroad session is a plus but not required! This session involves 5 outside work hours. Upon completion of this workshop, you will earn a certificate of completion validating **five hours of professional development**.

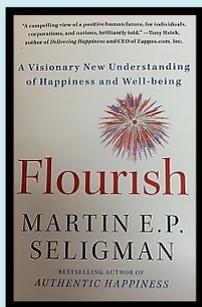
[Register](#) and find out how you can teach abroad! For more information, please contact [Li Liu](#), A&H faculty.

## Implementing Positive Psychology in the Classroom

**Mondays, Jan 9, 23, 30; Feb 6, 13, 27  
Mar 6, 13 | 12:30 - 2:30 p.m. (D104E)**



Join us as we delve into Martin E.P. Seligman's exciting book, "Flourish" which turns the medical model of psychology on its head by focusing on amplifying well-being as opposed to the disease model of relieving suffering. We'll examine the research behind the PERMA model, which identifies five areas that are important to human flourishing – positive emotion, engagement, good relationships, meaning and purpose in life, and accomplishments.



Participants will learn to use the Positive Psychology Faculty Tool Kit, which will allow them to impart the principles of Positive Psychology in their classrooms. Together, we'll spend several sessions exploring steps to incorporate the toolkit in our curriculum for the upcoming quarter (s). We'll

also explore how to implement the ideas we discuss into real-life practices for the benefit of ourselves, our loved ones, and our BC community!

Take this workshop, and earn 10 professional development hours! [Register](#) soon!

For more information, please contact [Deepti Karkhanis](#), Chair; Psychology Department or [Sara Gardner](#), Program Specialist; Disability Resource Center.

## Understanding the Challenges Students Face in Selecting Courses

**Tuesday, Feb. 7 10:30 – 11:20 a.m. and  
Wednesday, Feb. 15 1:30 – 2:20 p.m. (D104E)**

Have you experienced a student who has asked you what class they should take to meet a certain requirement? Have you wondered why they are asking you? Haven't they been through advising? Or are you a full time faculty where advising is part of your role? This hands-on workshop will take you through the process students follow to identify programs of study and the courses they need to take. What challenges do they face and how can it impact their educational experience and success?

Take this workshop and earn one hour of Professional Development. [Register](#) soon!

For additional information, please contact [Emily Kolby](#), Entry Services and Academic Advising Director.

## Bringing the virtual to your reality: Online tools for the classroom

**Wednesday, Feb. 15 1:00 – 3:00 p.m. and Friday,  
March 3 10:00 a.m. – 12:00 p.m. (D240L –LMC)**

The Library Media Center (LMC) is creating more inclusive and a wider range of alternatives to the traditional library instruction. From video tutorials to assignment collaboration to Canvas modules, the LMC has a lot to offer faculty to best meet their courses. In this session, we will go over the new Canvas modules. Especially with the rise of online and hybrid courses being offered at BC, the LMC is expanding its online services. Take this workshop and earn **two PD hours**. This session will be packed with useful information. **Invest two hours, you'll be glad you did!** [Register](#) today.

# TEACHING SQUARES

Meeting dates and times will be determined by the facilitator and participants.



## Facilitated Teaching Square: Increasing Student Engagement using self- reflection & addressing the needs of all learners.

How to keep students engaged is a frequent question we have as teachers. This teaching square will introduce you to ways to encourage self-reflection and critical thinking in your students. In addition, it will introduce ways to address the learning needs of **all** of your students.

Through this non-evaluative opportunity, you will learn theory and activities from a Faculty Commons facilitator and have the opportunity to apply what you learn by observing others and having others provide you with feedback.

Upon completion of all deliverables participants **will receive eight professional development hours and a \$150 stipend**, funded by the Faculty Commons. There are only three spots available so please [register](#) soon!

**Facilitator: Archana Alwar, A&H faculty and Faculty Commons Adjunct Faculty Mentor**

## Facilitated Teaching Square: Building Community in your Classroom.



Do you have students that don't come to class? Do you have students that never ask questions or participate in class? During this teaching square, you will learn strategies to develop a strong learning community in your classroom which can improve engagement, retention and completion in your classes.

Many student behaviors we encounter may not make sense to us. This teaching square will introduce ways to transition your students from being novice learners to becoming expert learners through the introduction of the growth mindset.

Through this non-evaluative opportunities, you will learn theory and activities from a Faculty Commons facilitator and have the opportunity to apply what you learn by observing others and having others provide you with feedback.

Upon completion of all deliverables, participants **will receive eight professional development hours and a \$150 stipend**, funded by the Faculty Commons. There are only three spots available so please [register](#) soon!

**Facilitator: Archana Alwar, A&H faculty and Faculty Commons Adjunct Faculty Mentor**

## Facilitated Teaching Square: Developing the Growth Mindset in your students.



Many student behaviors we encounter may not make sense to us. This teaching square will introduce ways to transition your students from being novice learners to becoming expert learners through the introduction of the growth mindset.

Through this non-evaluative opportunities, you will learn theory and activities from a Faculty Commons facilitator and have the opportunity to apply what you learn by observing others and having others provide you with feedback. Upon completion of all of the deliverables, **you will receive a certificate validating 8 PD hours and you will earn a \$150 stipend, funded by the Faculty Commons.**

Don't miss out on this opportunity, [register](#) early!

**Facilitator: Mandie M. Nash, Faculty Commons Interim Director**

## Facilitated Teaching Square: Writing the Teaching Philosophy

Are you interested in applying for a fulltime Faculty Position? Have you wondered what they are looking for when they ask you for your teaching Philosophy?



Through this non-evaluative opportunity, you will learn from The Faculty Commons Tenure Mentoring Lead and fellow faculty, how you can craft an effecting Teaching Philosophy statement. For more information, contact [Grace Robbins](#). Upon completion of all deliverables, as defines by your facilitator, you will receive a **certificate validating 8 PD hours and you will earn a \$150 stipend**, funded by the Faculty Commons.

Don't miss out on this opportunity, [register](#) early!

**Facilitator: Grace Robbins, Tenure Mentoring Lead**

## Non-Facilitated Teaching Squares

In winter quarter, you can join fellow faculty members to observe and learn from one another. Faculty's comments about this activity are "I have known that there isn't a 'one right way' to teach, but by truly being in the mindset of observing the learning process across the spectrum, I was able to actually see that truth. It was humbling to see such diversity in teaching and learning." Upon completion, you will receive a certificate **validating 10 professional development hours**. [Register here](#).



## Faculty Learning Communities (FLCs)

### Increasing Student Engagement and Bridging Students and the Community through Service-Learning



Service-learning ties community service to student learning through course curricula and reflection, and is a proven technique for:

- Positively influencing student retention,
- Building student engagement with course material
- Creating a stronger bond with faculty and other students
- Making social justice and other issues salient for students and
- Increasing overall satisfaction with the class being taken.

With support from the RISE Learning Institute and a group of fellow faculty, effective service-learning is both manageable and doable, and can have a positive impact on all involved.

This **Faculty Learning Community (FLC)**, co-sponsored by RISE Learning Institute and Faculty Commons, will bring together instructors and faculty from around campus to build knowledge and skills that will help them successfully plan and implement a service-learning project in one or more of their courses in the 2017-2018 academic year.

Stipend: **\$1000 total** (\$250 each for winter and spring 2017, and \$500 for fall 2017) upon completion of and participation in all portions of the Faculty Learning Community. *Stipends are funded by the RISE Learning Institute*. Participants will also receive a certificate at the end of the

program, **validating 75 hours of Professional Development.** Participants will also have the opportunity to become paid service-learning facilitators for future service-learning FLC cohorts.

**Commitment:** Winter 2017 – Fall 2017 (3 quarters in total, not including summer 2017) 3-80 minute meetings per quarter; schedule TBD (based on availabilities of finalized cohort)

Full-time and part-time instructors from all divisions are encouraged to apply. If you are interested in participating in the **Faculty Learning Community**, please contact [Mandie Nash](#), Faculty Commons Interim Director or [Sapan Parekh](#), RISE.

*Enrollment is limited to 12 members.*

**Facilitator:** Sapan Parekh, Associate Director for Service-Learning and Community Engagement, RISE Learning Institute.



## Putting the Oh? In OER: Open Educational Resources in the Classroom.

**Thurs. Feb. 16 and Friday, Feb. 24**  
**1:00 – 3:00 p.m. D24oL (Library Classroom)**

The Open Education movement has come a long way since it start and Open Educational Resources (OERs) have become increasingly streamlined.

During this workshop you will roll up your sleeves and tackle your own curriculum, identifying areas where you are already using OERs, as well as mapping your existing contact needs to available OERs. Creative Commons licensing will be covered and how you can identify the different licenses or select on for your own content. Faculty interested

in exploring OERs as a supplement or replacement for existing content in their courses as well as Department Chairs are encouraged to attend.

Upon completion of this workshop, you will receive certificate of completion **validating two professional development hours.** **Register Soon!** Each workshop is a repeat so please select one workshop to attend.

Facilitator: Heath Hayden, Faculty Librarian.

## INSTRUCTIONAL TECHNOLOGY AND LEARNING

### Cultivating Active Readers



**Monday, January 9 through Monday, February 6.**

**\*This workshop is fully online**

*Cultivating Active Readers* is a workshop meant to help bring students into an active rather than passive mode of reading and comprehension and to engage them in their journey towards self-education.



The Workshop is organized in a seminar style, meant to also engage students (you, the educator) in this same modality of active reading.

This Workshop meets fully online and is designed to work with the fully online classroom (though you should find relevancy here for Hybrid courses as well). Upon completion of this workshop, you will earn a certificate of completion **validating fifteen hours of professional development.**

**Register by January 9<sup>th</sup> !**

**Facilitator: Sara Sutler-Cohen, Ph.D. Dept. of Sociology.**

## Knowing your Learning Style



**Monday, February 13 through  
Monday, March 13**

**\*This workshop is fully online**

*Knowing Your Learning Style* is a workshop meant to teach you about your own learning style in order to be a more effective teacher. The idea behind the workshop is that we often teach how we learn and that the best way to improve our own teaching is to critically understand and engage with this. To teach to all the learning styles, we ought to know them.

The Workshop is organized in a seminar style, meant to also engage students (you, the educator) in various learning styles each week. During the four-week session, modules focus on a particular topic via discussion board where you are expected to submit *Initial Posts* and *Response Posts* each week.

This Workshop meets fully online and is designed to work with the fully online classroom (though you should find relevancy here for Hybrid courses as well). Upon completion of this workshop, you will earn a **certificate validating fifteen hours of professional development.**

**Facilitator: Sara Sutler-Cohen, Ph.D. Dept. of Sociology.**

**Don't miss out, [register](#) soon!**

## Visual Explanations

**Thursdays, Feb. 16, 23 and Mar. 2  
9:30-11:30 a.m. in D104E**

The old adage says "a picture is worth a thousand words". This is especially true on the web where pictures enable viewers to quickly scan and understand information quickly. We are taught to communicate well with words, but not with images. This workshop teaches fundamental principles of visual communication and provides hands-on exercises for integrating images with written course content in the Canvas course management system. This workshop will teach you:

1. An introduction to visual communication and information design.
2. Where to locate copyright-free, public domain and non-commercial images
3. How to edit images using free online tools and embed them in Canvas, and much more...

Participants should expect to participate in six hours of class time and three hours of time for assignments.

Upon participation in the workshop and completion of assignments, participants will be earning nine hours of Professional Development.

Save your seat, [register](#) by January 31<sup>st</sup>.

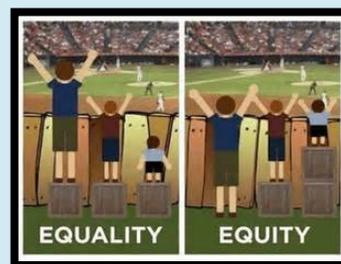
Facilitator: [Bruce Wolcott](#), Digital Media Arts Faculty.

## SOCIAL JUSTICE

### Educational Equity Workshop

**Thursdays, January 12 through March 16  
1:30 – 4:30 p.m. Room: TBD**

This workshop is intended for faculty to learn about implementing principles of education equity and social justice in the classroom, and broaden faculty understanding of their own social positions/identities as they affect communication and behaviors in the classroom, as well as relationships with all students and coworkers.



**Stipend: \$1,000** for all faculty members attending all sessions and upon completion of and participation in all portions of the workshop.

**Stipends are funded by the Office of Equity and Pluralism.**

Enrollment is limited to 28 participants. All faculty who have not previously take the Educational Equity Workshop (EEQ) are eligible to take the workshop this quarter. In the event that more than 28 faculty who are eligible sign up, the faculty who have held tenure for more than 10 years will receive priority. Upon completion of this workshop, completers will also earn **twenty-five hours of professional development**.

Don't miss this training. [Register](#) today!

Questions? Please contact Deepti Karkhanis, EEQ facilitator.

## Addressing Domestic Violence through Education

**Date: TBD**

Are you seeking to integrate social justice principles into your classroom? Would you like to be prepared to support students suffering from domestic abuse? This workshop is designed to equip faculty with the knowledge and resources to integrate social justice principles into their class materials as well as provide direct support to students suffering from domestic abuse.

The following topics will be covered:

1. Defining and identifying domestic violence - challenging the myths surrounding what it looks like and who it impacts
2. The sources and symptoms of domestic violence
3. Addressing and reporting issues - providing advocacy and support for students

Participants should expect to spend 10 hours total on the workshop.

Take this workshop and earn **ten professional development hours**.

For more information, please contact [Christina Sciabarra](#), Social Science faculty.

## Programs that Support Students

**Thursday, Jan. 12 10:30am – 11:20 a.m.**

**Friday, Feb. 3 1:30-2:30 (D104E)**

Come to this presentation to learn about two programs that support Student Success. Both the Veterans and Internship programs play crucial roles in support of our students before, during and after their time here at Bellevue College. *No Registration Required.*

## WELLNESS & COMMUNITY BUILDING

### Qigong class

**Thursdays, January 5 through March 16**

**12:30 – 1:00 in D104E**

Qigong is an ancient Chinese health care regimen that ties together posture, breathing, and focus. Qigong can help to maintain health, heal bodies, calm minds, and reconnect with spirit. We will also use some WuQinXi as an exercise to practice Qigong. This session will be led by Wei Geiger, A&H, World Languages.

**No registration needed.**

## ADDITIONAL RESOURCES



eLearning Department is now located in the Library Media Center in D140. Instructional Designers will be available for walk-in help to assist instructors design their Canvas sites based on the most effective instructional design and Universal Design

for Learning (UDL) principles. Both new to online/hybrid teaching and experienced instructors are welcome!

Our goal for each workshop is for faculty to walk away with new skills and knowledge about practical tools that they can begin to use right away in their own courses.

Upcoming workshops:

- Engaging Students through the Use of Canvas Groups and Canvas Peer Reviews
- Accessibility Basics for Microsoft Word and PowerPoint
- Canvas Gradebook
- Copyright Workshop for Online Course Design
- Creating YouTube videos with Captions

Workshop information will be available on the [eLearning website](#).

Visit Sukirti Ranade – Interim eLearning Director in the new eLearning & Media Center in D140

## Technology Service Desk

The [Technology Service Desk](#) will be available to answer Canvas questions. Send requests using the Request Center or call them at 425-564-4357

### Service Desk Hours

Monday to Thursday 7:00 a.m. – 7:00 p.m.

Friday 7:00 a.m. to 5:00 p.m.

Please contact [Jason AQUI](#), Director of Technical Support Services, for more information.

## BC Grants Office

Bellevue College was awarded **over \$6 million last year**, funding a myriad of programs and services across the college like the Basic Food and Employment and Training program, the Center for

Career Connections, and the TRiO program. But where did that funding come from, and how can programs pursue new directions using grant money? **The Grants Office is offering a Grants 101 workshop** to help interested faculty and staff learn about grant opportunities, services the Grants Office offers, and how to develop ideas into solid cases for funding.

In this workshop, participants will:

- ✓ Become familiar with the services the Grants Office offers
- ✓ Be able to navigate the internal grant approval process
- ✓ Get practice developing a case for funding
- ✓ Develop a basic understanding of grant management

Take advantage of this opportunity! We will be offering two sessions; please select the one that best fits your schedule.

**Join us on Thursday, Jan. 19<sup>th</sup> 1:30-3:00 pm or Tuesday, Feb. 7<sup>th</sup> 1:30-3:00 pm in D104E.**

No Registration needed.

For more information, please contact the facilitators, [Bonnie Berry](#), Director of Grant Development, and [Brandon Lueken](#), Grant Development Coordinator.

## Library Media Center (D126)

### Winter Quarter Hours

**Monday – Thursday: 7:00 a.m. – 8:00 p.m.**

**Friday: 7:00 a.m. – 5:00 p.m.**

**Saturday: Closed**

**Sunday: 1:00 – 5:00 p.m.**

The LMC has many resources available to assist faculty with their courses, including information on copyright and OER (Open educational resources). We offer traditional face-to-face instruction for students in core subject areas, as

well as virtual alternatives to educate students on information literacy. For more information about our library instruction program, please check out the **Faculty/Staff Resources** area of the LMC website or directly:

<https://www.bellevuecollege.edu/lmc/faculty-resources/>

In addition to these services, every division has a designated liaison librarian who is available to assist you with identifying resources for your courses or answering questions about how the library can partner with you.

**Arts & Humanities: David Oar**  
[david.oar@bellevuecollege.edu](mailto:david.oar@bellevuecollege.edu)

**Health Sciences: Lisa Lapointe**  
[lisa.lapointe@bellevuecollege.edu](mailto:lisa.lapointe@bellevuecollege.edu)

**IBIT: Nicole Longpré**  
[nlongpre@bellevuecollege.edu](mailto:nlongpre@bellevuecollege.edu)

**Science: Elena Maans**  
[e.maans@bellevuecollege.edu](mailto:e.maans@bellevuecollege.edu)

**Social Science: Heath Hayden**  
[heath.hayden@bellevuecollege.edu](mailto:heath.hayden@bellevuecollege.edu)

## FACULTY COMMONS COUNCIL

Gita Bangera- Interim Vice President of Instruction  
Non-Voting member of Faculty Commons Council

Catherine Berkenfield – Interim Chair, Faculty Commons Council

Virginia Bridwell - Dean, Social Science

Stephanie Brommer – Council Member – Social Science

Pam Charney - Council Member – Health Sciences

Lisa Harris - Council Member – IBIT

Kathy Hunt - Council Member – Social Science

Jean Irons-Dendy – Council Member – Health Sciences

Seema Jejurikar - Council Member – Science

Elena Maans - Council Member – Library Media Center

Dr. Vivienne McClendon – Dean, LMC

Mandie Mauldin Nash – Interim Faculty Commons Director

Sue Nightingale - Faculty Association President/Non-Voting member of Faculty Commons Council

Jono Vaughn - Council Member – Arts and Humanities

## WINTER SCHEDULE CONTRIBUTORS

Many Thanks to our contributors!

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Christina Sciabarra  
Sara Sutler-Cohen  
Ray White

## Winter 2017 Leadership Office Hours at Faculty Commons

Have a question, an idea or suggestion you would like to share with the Interim President, Vice-Presidents or BCAHE President? Every quarter (except for summer), Bellevue College administrators have office hours at Faculty Commons.

Stop by **D104G** and join the conversation!

Winter 2017 Leadership Office Hours		
Dr. Jill Wakefield, Interim President	TBD	
Dr. Gita Bangera, Interim VP of Instruction	Jan. 10	12:30 -1:30
Russ Beard, VP of Information Tech Services	Feb. 16	1:00 – 2:00
Aaron Hilliard, VP of Human Resources	Feb. 6	1:30 – 2:30
Dr. Sayumi Irey, Interim VP of Equity & Pluralism	Feb. 13	2:00 – 3:00
Dr. Ata Karim, VP of Student Affairs	Jan. 24	2:30 – 3:30
Ray White, VP of Admin. Services	Jan. 19	11:00 – 12:00

*Wishing you a prosperous, happy and healthy 2017!*



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